

LBM EXPO

Wednesday, Feb. 6 – Friday, Feb. 8, 2019

EXHIBITOR BADGE REGISTRATION INFORMATION

TO ASSIST US IN PLANNING LBM EXPO, PLEASE ORDER TICKETS IN ADVANCE FOR THESE PROGRAMS.

As an exhibitor, you are entitled to an allotment of badges based on the size of your booth; 4 badges for 1st 100 sq. ft. and 2 for each 100 additional sq. ft. The allotment schedule is as follows:

Standard Booths		Island Displays		Square Footage Spaces
10 x 10	4	20 x 20	10	(over 600 sq. ft.) 4 per 1st 100 sq. ft. 2 for each additional 100 sq. ft.
10 x 20	6	20 x 30	14	
10 x 30	8			
10 x 40	10			
20 x 20	10			

- Registration Form is for BOOTH PERSONNEL ONLY.
- If you require more booth personnel than your allotment provides, the fee is: \$55 for each additional badge.
- **Express Badge Pickup:** In support of sustainability and promoting environmentally friendly alternatives, name badges and tickets will NOT be mailed. Just like an airline e-ticket, you can print your badge at the event using Express Badge Pickup. Pre-registered attendees who provide an e-mail address when they register will receive a receipt/confirmation after submission. If you do not receive a confirmation email, please contact the LBM Expo Registration department p: 800-310-7554 or email: nrla@experient-inc.com.
- Print and bring your bar-code confirmation to be scanned and proceed to any Express Badge Pickup counter. Your badge and tickets will print instantly and you will be given your badge holder and lanyard. Your badge is your credential to attend the LBM Expo. In order to remove any possibility for badge duplication, we must follow this policy. It is in everyone's best interest to limit attendees to only one badge. You will be charged a \$50 replacement fee to replace a lost or stolen badge.
- Please do not exceed the number of characters available on the Exhibitor Badge Registration form.
- You will need proper identification to pick up badges on-site.
- If a name change is required because of a booth staffing change, the person obtaining the badge must represent the same company and provide proper company ID.
- On-site registration will be available beginning **TUESDAY, FEB. 5, 2019**. You may register at NO CHARGE if the badge allotment for your re-presenting company is not exceeded. Any badges purchased on-site above the allotment will be at a cost of \$55 per badge.
- PLEASE DO NOT use the Exhibitor Badge registration form for any individuals other than booth personnel. Violation of this policy may result in a forfeiture of priority points.
- **Customer Invitations!** You may apply unused exhibitor allotments to a customer or pay \$20 per badge above your allotment. To take advantage of this opportunity, please email lbmexpo@nrla.org and include the details of your request in the message.
- Please mail or fax form with payment (if applicable) to:

LBM Expo
c/o Experient, Inc. (NRL191)
5202 Presidents Court, Suite 310
Frederick, MD 21703

Phone: 800-310-7554
Fax: 888-772-1888



For complete show information go to lbmexpo.com.

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EXHIBITOR BADGE REGISTRATION FORM

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*Registration form is for booth personnel ONLY.

1. _____
First Name Last Name

City State

2. _____
First Name Last Name

City State

3. _____
First Name Last Name

City State

4. _____
First Name Last Name

City State

5. _____
First Name Last Name

City State

Exhibiting Company Name _____

Company Name On Badge _____

All advance orders will be available for printing at Registration at the Hynes Convention Center.

First Name Last Name

Company

Mailing Address

City State Zip

(Canadian Firms)

Province Postal Code

Telephone Fax

METHOD OF PAYMENT: DO NOT SEND CASH

(Check One) Check or Money Order (payable to NRLA) VISA MasterCard Amex Discover

Credit Card Number: _____ Exp. Date: _____ Security Code #: _____

(A three digit code on the front of AMEX card or in the signature box on MasterCard, VISA, or Discover.)

Name on Card: _____

Billing Address: _____ City/State/Zip: _____

Signature: _____ Date: _____

Return completed form with payment, if applicable, to: LBM Expo, c/o Experient, Inc. (NRL191),
5202 Presidents Court, Suite 310, Frederick, MD 21703 • Phone: 800-310-7554 Fax: 888-772-1888

Allotment Schedule of FREE Badges

Standard Booths

10 x 10 = 4

10 x 20 = 6

10 x 30 = 8

10 x 40 = 10

20 x 20 = 10

Island Displays

20 x 20 = 10

20 x 30 = 14

Badge Rates Beyond Allotment:

\$55 per badge

For Office Use ONLY

Date Received

Allotment/Money Received

Member/Non-member # & Code

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